

CLEARWATER COUNTY

PROVINCE OF ALBERTA

BYLAW 880/07

A Bylaw of Clearwater County, in the Province of Alberta, to Provide for Civic Addressing of Parcels of Land and Buildings within Clearwater County

WHEREAS the Municipal Government Act allows Council to designate means of identification for buildings and parcels, and

WHEREAS Council for Clearwater County deems it beneficial to maintain a civic address system within the County for the purposes of identifying properties and to assist emergency response units in locating the appropriate address,

NOW THEREFORE, pursuant to the authority conferred upon it by the Municipal Government Act, R.S.A. 2000, c.M-26, as amended, or as repealed and replaced from time to time, the Council of Clearwater County duly assembled, enacts as follows:

Citation

1. This bylaw may be cited as “The Civic Addressing Bylaw”

Definitions

2. In this bylaw:
 - a. “Development Officer” means the person(s) designated pursuant to the Clearwater County Land Use Bylaw;
 - b. “Hamlet” means any semi-urbanized area which qualifies as a hamlet pursuant to the Municipal Government Act;
 - c. “Internal Road” means a road located off a road allowance intended to serve a subdivision or development or a road declared by the development authority to be an internal road.
 - d. “Main Building” means a building in which is conducted the main or principle use of the site on which it is located.
 - e. “Multi-Lot Subdivision” means a cluster of parcels serviced by an internal road.

Applicable

3. This bylaw applies to all parcels located in Clearwater County.

Severability

4. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

Authority of Development Officer(s)

5. All parcels and/or buildings shall be assigned a civic address by the Department of Planning and Assessment as deemed necessary by that department.
6. No property owner shall continue to display an address if notified in writing by the Department of Planning and Assessment that such address is incorrect, or that the address has been revised, as may be necessary from time to time. The owner shall display the correct address within thirty (30) days of being given notice.

7. Changes in civic addressing will only be done as deemed necessary by the Department of Planning and Assessment.

Size, Design and Location Standards In Hamlets

8. The assigned address shall normally be affixed to the main building, but may be affixed to another building or such other structure as may be addressed by the Development Officer, and in either case shall be affixed in a conspicuous place no higher than the ceiling level of the ground floor.
9. The address displayed shall be clearly legible from the public roadway servicing the parcel.
10. Numbering shall be not less than ten (10) centimeters (4 inches) in height.
11. All developed parcels located within designated hamlets shall display a civic address.

Size, Design and Location Standards In Multi-Lot Subdivisions

12. The assigned address shall be affixed to a pole located at the property line of the parcel and erected near the point of intersection of the parcel access and the internal road.
13. The address shall be clearly legible from the internal road servicing the parcel.
14. Addresses shall include the assigned parcel number and the name of the internal road servicing the parcel.
15. Numbering/lettering of the assigned parcel number shall be not less than ten (10) centimeters (4 inches) in height and the name of the internal road shall be not less than two (2) inches in height.
16. All addresses shall be retro reflective and be of white font on a blue background.
17. Addressing signage shall be between one (1) and two (2) meters above the crown of the internal road.

Size, Design and Location Standards In All Other Areas

18. The assigned address shall be affixed to a pole located on property line of the parcel and erected near the point of intersection of the parcel access and the public road.
19. The address shall be clearly legible from the public road servicing the parcel.
20. Addresses shall include the assigned parcel number and the name of the public road servicing the parcel.
21. Numbering/lettering of the assigned parcel number shall be not less than ten (10) centimeters (4 inches) in height and the name of the public road shall be not less than two (2) inches in height.
22. All addresses shall be retro reflective and be of white font on a blue background.

23. Addressing signage shall be between one (1) and two (2) meters above the crown of the public road.

Offences and Penalties

24. No person shall remove, deface, obliterate or destroy the addressing affixed to any structure and/or parcel that has been duly addressed.
25. Any person who contravenes any of the provisions of this bylaw is guilty of an offence and is liable on summary conviction, to the penalties provided in Schedule “A” as amended by resolution of Council from time to time, which is attached to and forms a part of this bylaw.

Rescinded

26. This Bylaw hereby repeals Bylaw 858/06.

READ A FIRST TIME this 8th day of January, 2008.

READ A SECOND TIME this 8th day of January, 2008.

READ A THIRD AND FINAL TIME this 8th day of January, 2008.

REEVE

MANAGER