

Clearwater County

INDUSTRY ACCESSES / APPLICATION FEES

EFFECTIVE DATE: November 25, 2008

SECTION: Public Works

POLICY STATEMENT:

To provide direction on the charging of application fees associated with requests from Industry for Approaches (new or existing), Pipeline Crossings, Access Road Crossings, Proximity Agreements and License Agreements that are entering onto, into or are associated with public road right-of-ways under the direction, control and management of Clearwater County. These fees will be utilized to offset the costs to Clearwater County in regards to inspections, processing etc. and are intended to be revenue neutral.

PROCEDURE:

1. An Application fee of \$150.00(non-refundable) will be charged for each of the following items:
 - **Industry Approaches (new or existing);**
 - **Pipeline Crossings;**
 - **Access Road Crossings;**
 - **Proximity Agreements;**
 - **And, License Agreements.**The application fee shall accompany the request to Clearwater County's office.
2. The application fee will cover all administrative processing of the application and (1) one field inspection or site visit. If additional site visits/field inspections are required an additional \$150.00 fee (non-refundable) per visit shall be paid prior to approval being provided.
3. Clearwater County requires that all new approaches and pipeline crossings be staked prior to the initial inspection, this will provide the inspector with an exact location of the approach or pipeline crossing.
4. Clearwater County will supply the applicant with a detailed list of standards. It is the responsibility of the applicant to ensure that all of these standards have been met prior to final inspection.

5. Clearwater County will inspect existing accesses and approaches and a \$150.00 application fee (non-refundable) is required. The same standard applies to existing accesses and approaches as new ones, and it is the responsibility of the applicant to ensure that the existing accesses and approaches meet County standard prior to inspection. If an additional inspection is required an additional \$150.00 fee will be charged prior to approval being provided.
6. Clearwater County approvals shall be valid for one (1) year from the date of Clearwater County approval letter and the expiry date will be indicated on all approval letters. After one (1) year if the applicant has not undertaken the work requested, the applicant will be required to submit another request and a fee of \$150.00 will be required.