



**CLEARWATER COUNTY
ROAD USE FOR INDUSTRIAL/COMMERCIAL
TRUCK HAULS**

POLICY

EFFECTIVE DATE:	June 24, 2008
REVISED DATE:	February 28, 2017
SECTION:	Public Works
POLICY STATEMENT:	<p>The purpose of this policy is to define Council's expectations for staff to follow when dealing with truck hauls on County Roads.</p> <p>For purposes of implementing and interpreting this policy, the following principles apply:</p> <ul style="list-style-type: none"> • All roads maintained by the County are for public use (including trucks). • The County will regulate truck traffic to the extent that is necessary to ensure safe travel for all users of the roadway. • Although all roads are for public use, no user will have the right to damage a roadway beyond that experienced through normal use without the permission of the County. • Any users that damage roads beyond that expected through normal use, shall pay for any damages. • During times of major truck hauls, (i.e. generally more than 5 trips in any given one-hour period) the prime contractor will provide dust control. A "trip" is defined as a singular movement from point A to point B passed a particular location on a road (e.g. residence). Under damp conditions or in remote areas, this requirement may be waived by the Director of Public Works or his designate. • During a snow event, the permit holder is entirely responsible, prior to and during the move, for the blading of Clearwater County roads which are part of the approved haul route. A snow event is defined as generally more than 10cm of snow. • Truck hauls that will be transporting 10 or more loads per day will require an executed Road Use Permit (attached as Schedule "A") to be in place prior to the commencement of the haul. Road Use Permits shall be entered into 24 to 48 hours prior to the haul commencing. • Truck hauls of less than 10 loads, including a single trip load that requires a Motor Transport permit for any reason, shall have the Motor Transport permit validated by TRAVIS MJ prior to utilizing roads under County jurisdiction. A validation/permit number will be issued by TRAVIS MJ as per the "Road Weights Control" policy.



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	<ul style="list-style-type: none"> • The requirements of this policy shall not apply to agricultural related hauls. Agricultural related hauls shall be limited to farm plated vehicles only. • Generally, unloading of equipment on County roads is not permitted. However, under certain circumstances permission may be granted by the Director, Public Works or his designate.
<p>PROCEDURE:</p>	<ol style="list-style-type: none"> 1. Annually, the Director, Public Works will write all larger trucking and hauling contractors working in the County, and advise them of their responsibility towards the travelling public, for dust control and for repair costs. 2. Haulers shall contact the Public Works office to determine appropriate routes. Condition of roads, adjacent developments and truck travel distance will be considered when assigning routes. 3. All policies and regulations associated with weight restrictions shall be adhered to. 4. County staff, as a condition of assigning a haul route, may require the contractor to apply dust control on the road for safety reasons or on the road in front of affected residents. 5. If County staff becomes aware of a major haul through a complaint, the complaint will be investigated and the contractor may be required to stop hauling, to change routes or apply dust control. 6. County staff shall monitor roads used for major hauls and excessive damage repair costs will be charged to the permit holder. In instances where major road damage is inevitable, or where collection for damages may be difficult, the Director, Public Works is authorized to take securities in the form of irrevocable letters of credit. Said securities will be used by the County to repair damages when a permit holder does not repair or maintain roads as required by the Director, Public Works. 7. The Director, Public Works and the County Chief Administrative Officer (CAO) are authorized to ban roads on a temporary basis and to take any appropriate enforcement action necessary to implement this policy and protect County and public interests during major truck hauls. This enforcement action may include, in addition to implementing road bans, suspending a permit holder's ability to obtain a single trip permit or a Road Use Permit for a period of time until the Director, Public Works or the CAO is satisfied that the hauler is able and willing to abide by the requirements of this policy. 8. The area Councillor will be informed of any action taken by County staff under this policy.



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9. Road Use Permits will be issued covering a time period that allows the applicant to complete the work considering weather conditions and other factors that influence start and completion of the haul.

10. Generally, Clearwater County requires all equipment (including service rigs) to be loaded or unloaded directly on the designated lease.

If a wheeled service rig (or any other load) is unable to enter a lease, an email must be sent to publicworks@clearwatercounty.ca requesting permission to load/unload on the required County road. The email should include the following:

- What is being loaded/unloaded.
- The legal land description of the lease(s)
- The date and time of the load/unload.
- Provincial permit number
- Location – Range Road or Township Road where load/unload is taking place

If permission is granted you will receive the following email: "After discussing with the required County staff, Clearwater County agrees to the loading/unloading of the requested equipment on the road way as long as the following conditions are met":

- Pilot cars and Flag personnel must be on site.
- The load/unload is only approved to take place during daylight hours.
- All trailers (jeeps/boosters) must be removed from the roadway immediately after the equipment is loaded/unloaded. No parking along the side of the road.
- No load/unload will take place during school bus hours (between 7:30am-9:00am & 3:00pm-4:30pm).
- Dry or frozen track only

ROAD USE PERMIT

PLEASE REVIEW,
SIGN & EMAIL BACK

Schedule A



PERMIT NUMBER

CC-18-

Permit Holder Information

Company Name _____

Contact Name _____ Phone Number _____

Email Address _____ Fax Number _____

Trucking Company Information

Company Name _____

Contact Name _____ Phone Number _____

Email Address _____ Fax Number _____

Load Information

Number of Loads	Load Description
ROUTE	

% Axle Allowance _____ Provincial Permit No. _____

Surface Moving From _____ Surface Moving To _____

Start Date of Move _____ End Date of the Move _____

Required Conditions:

- It is understood that all loads will be in compliance with Clearwater County Road Weights Control Policy dated February 24, 2009 (revised January 13, 2014).**
- Dust / Ice control will be supplied by permit holder. Dust control must be in place at least one hour prior to rig move or haul commencement.
- During a snow event, the permit holder is entirely responsible, prior to & during the move, for the blading of Clearwater County roads which are part of the approved haul route.
- Grader maintenance on Clearwater County road to be undertaken by the permit holder while haul is in progress. This grader maintenance shall keep the road surface in the same or better condition as it was prior to the haul commencing.
- Road damages will be at the sole expense of the permit holder.
- Road repairs will be undertaken to the Municipalities satisfaction and will be at the sole cost of the permit holder. The Haul route shall be evaluated by the permit holder upon completion of the haul to determine all areas which require repair. If re-gravelling is required, the rate at which these areas will be graveled will be determined by a Clearwater County representative. 20 mm gravel shall be used for regravelling.
- In case of rain and or wet conditions, the trucks are to be stopped immediately in order to protect the road from damage.
- Dry or frozen track
- Mud tracked from a gravel road or lease site on to a public road must be removed immediately.
- Service rigs that cannot meet surfaced road weights must be hauled on a wheeler
- FULL PERMIT MUST BE CARRIED IN VEHICLE. TRUCKING COMPANY IS AN AGENT OF THE PERMIT HOLDER. PERMIT MUST BE PRESENTED UPON REQUEST BY PEACE OFFICERS. CLEARWATER COUNTY WILL MONITOR THE ROADS AND STOP THE PROJECT IF NECESSARY.**

Terms and conditions of this agreement acknowledged and agreed to:

Signed Date _____ Time Issued _____

Name (please print) _____ Witness _____

Permit Holder _____ Clearwater _____

Signature _____ Rep. signature _____